

Construction Services	2020-21 Actuals	2021-22 Estimated	2022-23 Proposed	2023-24 Projected	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast
Beginning Fund Balance	\$ 43,113	\$ 41,364	\$ 38,728	\$ 31,204	\$ 20,387	\$ 13,325	\$ 8,770
Revenues							
Interest Earnings	\$ 49	\$ 300	\$ 458	\$ 479	\$ 479	\$ 479	\$ 479
Plan Check Fees	2,255	3,883	3,156	3,156	3,219	3,284	3,349
Permit Fees	4,027	4,754	4,660	4,660	4,753	4,848	4,945
Other Fees	384	294	525	525	536	546	557
Total Revenues	\$ 6,715	\$ 9,231	\$ 8,799	\$ 8,820	\$ 8,987	\$ 9,157	\$ 9,331
Expenditures							
Personnel	\$ 5,958	\$ 6,859	\$ 8,746	\$ 9,108	\$ 9,290	\$ 9,475	\$ 9,665
Operating	1,560	2,324	3,012	3,044	3,105	3,167	3,230
Capital Outlay	87	38	39	39	39	39	39
Total Expenditures	\$ 7,605	\$ 9,221	\$ 11,798	\$ 12,191	\$ 12,434	\$ 12,682	\$ 12,935
Transfer Out	\$ 859	\$ 2,645	\$ 4,525	\$ 7,446	\$ 3,615	\$ 1,030	\$ 1,046
Ending Fund Balance	\$ 41,364	\$ 38,728	\$ 31,204	\$ 20,387	\$ 13,325	\$ 8,770	\$ 4,120

Values are shown in thousands.

The Construction Services Fund accounts for building permit revenues and expenditures for activities related to the review of private development projects to achieve high quality and long-term economic growth in the City. Building Division staff members also ensure that new construction meets established standards for health and safety, accessibility, energy efficiency, and provide public education to enhance the safety of existing buildings and better awareness of building codes.

Over the last several years, fund balance has grown significantly. Revenue in this fund is for services to be provided over time, and therefore, the significant fund balance will be needed over time to provide services for existing projects in process. While revenues in the five-year plan are expected to remain stable in the near term, service demand is expected to remain high to fully process existing projects. This is reflected in the ending fund balance being drawn upon over the course of the five-year plan.

Beginning in 2019-20, lease payments through a transfer out have been made to the General Fund for space occupied by construction services staff in City Hall. Additionally, a number of funding commitments are made to transfer out to the Capital Improvement Projects Fund to support the digital storage of property records and electronic review of plans submittals, the traffic model update, and facilities improvements.

Beginning in 2021-22 through 2023-24, as part of the fiscal sustainability plan, and in recognition of the General Fund not charging the full administrative burden to the Construction Services Fund since the Great Recession, a total of \$10 million over the three year period to the Capital Improvement Projects Fund will supplant the General Fund transfer to support priority general capital projects, such as the high voltage streetlight conversion.